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EXECUTIVE OFFICER'S REPORT March 27, 2019

~ PROGRAM UPDATE ~

STAFFING UPDATE

The Conservancy welcomes Robyn Krock as our new Community Projects Supervisor (Staff Services Manager I) to oversee the Proposition 68 Economic Development Community Projects program and assist with Conservancy administration. Robyn has been working for Valley Vision, a Sacramento region nonprofit, for more than 12 years, managing projects that support increased access to healthy foods in underserved communities, workforce development within the food and agriculture economy, and increased access to broadband and other internet-enabling technologies in rural communities. Robyn holds master's degrees in both community development and anthropology and has expertise in project management, meeting design and facilitation, stakeholder focus groups, and is skilled at connecting ideas and people. Robyn started on March 6, 2019 and is currently out on a previously-planned vacation.

The Conservancy also welcomes Larry Hughes, a retired annuitant who will be assisting us temporarily with general administrative and accounting processes. Larry started on March 7, 2019 and most recently worked for the Commission on Post in the Administration Unit working with contracts, processing purchase orders, receiving invoices, and processing surplus equipment. Larry spent 7 years in the US Army as an Accounting Specialist and worked for the State for 22 years with several agencies focused on budgets, contracts, and auditing.

Shakoora Azimi-Gaylon has accepted a position in the Bay Area that allows her to be closer to her family. Shakoora has worked for the Conservancy since 2012 and has been instrumental in the development and management of many of our programs. Shakoora's last day with the Conservancy will be March 29, 2019. We sincerely thank her for her years of service and will miss her.

Sarah Ward, the Conservancy's prior Office Technician and more recently Staff Services Analyst will also be missed as she has accepted a promotion at another department. Sarah was instrumental in purchasing, accounting, and general support of the Conservancy's programs. The Conservancy is currently recruiting to fill the vacancy.

FORM 700 STATEMENT OF ECONOMIC INTEREST COMPLIANCE

Statements of Economic Interest (Form 700) are due by April 2, 2019 for all Board members (both voting and non-voting) and their alternates. Forms should be submitted electronically at <https://form700.fppc.ca.gov/>. Board members also need to complete the biennial ethics training and

submit the Certificate of Completion to the Conservancy. Board Members will receive the link to the ethics training via email. Please contact Aleesah Herup at Aleesah.Herup@deltaconservancy.ca.gov with any questions.

WORKERS COMPENSATION INSURANCE FOR BOARD MEMBERS

Records indicate that when the Conservancy was first established, the Board opted to provide workers compensation insurance to all volunteers and, upon request, to Board members. No current Board members have requested coverage. Staff recently requested quotes for providing insurance coverage to volunteers and Board members and was informed by State Compensation Fund that it does not allow coverage for Board members that do not receive compensation unless the Board member is also an employee and active in the “company” (Title 10, California Code of Regulations, Section 2318.6, Appendix II). The Conservancy’s Board members are not considered to be employees of the Conservancy and thus are not eligible for workers’ compensation insurance. Volunteers are eligible for coverage. Staff will present an updated resolution related to workers’ compensation insurance coverage for volunteers and Board members for Board consideration of adoption at a future meeting.

OFFICE EXPANSION

The Conservancy was appropriated funding to expand its office space into the adjacent suite. Tenant improvements in the new suite are tentatively scheduled to begin April 4, 2019. The estimated date to occupy the new space is June 18, 2019.

ECOSYSTEM RESTORATION PROGRAM

Delta Carbon Projects:

On March 14, 2019, Conservancy staff lead a tour of Twitchell Island for leadership of the Air Resources Board to discuss the potential of adopting the California Wetland Protocol into the AB 32 Compliance Program. Conservancy staff and partners continue to meet with appropriate agencies to develop funding streams and with landowners to develop pilot projects.

Regional Planning to Identify Effective Investments of Proposition 1 Funding

Central Delta Corridor Partnership (CDCP):

A final draft of the Delta Public Lands Strategy was released for a 30-day public comment period on January 18, 2019. The final draft Strategy will be considered under Agenda Item 10.

Delta Salmon Rearing Habitat:

The Conservancy, in partnership with the Delta Stewardship Council, the Collaborative Adaptive Management Team, and the Aquatic Science Center are conducting a rapid assessment of aquatic habitat restoration opportunities for juvenile salmonids in the Delta. A Science Advisory Panel has been established and held its third meeting on February 15, 2019. The Panel will hold a public technical workshop to receive input on the analysis in May of 2019.

WATERSHED PROGRAM

Delta Aquatic Resources Inventory:

The Delta Conservancy, in partnership with the State Water Resources Control Board, the Delta Science Program, the Department of Fish and Wildlife, and the San Francisco Estuary Institute's Aquatic Science Center, is facilitating the development of a publicly available base map of the Delta and Suisun Marsh aquatic resources. This base map will use a standardized, regionally relevant classification system for consistent tracking and reporting. The workgroup met on January 30, 2019 and discussed the proposed quality control criteria for reviewing datasets and how to apply the criteria. The next meeting will be scheduled in May 2019.

Delta Mercury Exposure Reduction Program:

The Conservancy, in partnership with the Central Valley Water Board, Department of Public Health, and Office of Environmental Health Hazard Assessment (OEHHA), continues to work with community-based groups, local agencies, and others to implement the Delta Mercury Exposure Reduction Program (MERP). A Community Stakeholder meeting held on February 19, 2019 provided an opportunity to share updates on exposure reduction activities in the Delta. The Conservancy presented updates on the advisory sign posting and outreach efforts. The OEHHA presented the new format for the fish consumption advisories. Delta MERP Community Grant Program recipients from San Joaquin County First 5, Yolo County First 5, and Rio Vista Care provided updates on their activities under the Community Grant Program.

ECONOMIC DEVELOPMENT PROGRAM

Delta Marketing:

No significant change

BOARD DIRECTIVES TO STAFF – January 23, 2019

- Research possibilities for use of invasive plant waste and its potential economic value.

DELTA CONSERVANCY BUDGET AND EXPENDITURE UPDATE

Agenda Item 5 (Attachment 2): Budget and Expenditure Report

Standard Audits:

The Department of General Services conducted a routine audit of the Conservancy's procurement practices. The final audit report is pending, but based on the audit conference, no significant findings are expected.

The State Compensation Insurance Fund conducted a routine audit of the Conservancy's workers' compensation insurance policy. The audit reviewed payroll reporting and employee classification for rate setting purposes. Premiums are calculated based on estimated payroll. The audit found only that additional premium was due based upon actual salaries.

OUTREACH – DELTA MEETING MATRIX

Agenda Item 5 (Attachment 3): Outreach-Delta Meeting Matrix

CORRESPONDENCE

None.

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